Permit #F00157383

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157383 **Type of Permit:** FILMING **Release Date:** 10/25/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	LOVE LETTER
Type of Production	Student

Producer	Enrique Suarez
Director	Veronica Badell
1st AD	Lena Baez
Production Manager	Sharwin Samant
FilmL.A. Coordinator	Ramona Jones
Location Manager	Enrique Suarez
Primary Phone	Mobile - 310-928-5602
Secondary Phone	
Location Assistant	Alina Averianova
Primary Phone	Mobile - 7474009896
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00

Total Permit Fee $26.00

Number of Locations 2

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Summary Information — Location

Permit Number F00157383
Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title LOVE LETTER

Location Manager Enrique Suarez
Primary Phone Mobile - 310-928-5602
Secondary Phone

Location Address 5730 Lemona Avenue, Sherman Oaks , CA 91411

Location Type Private Residence

Film Dates 10/28/2019 - 10/29/2019 08:00 - 20:00 2 days

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents NYFA--LOVE LETTER-STUDENT LETTER.pdf
NYFA- 'Love Letter' - 5730 Lemona Av.pdf

Equipment on Location

Type	Quantity
10 Ton Truck	2
Cast/Crew vehicles	10
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	13
Crew	30

Filming Activities Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide Page: 561 **Grid:** J1

Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

Permit Number F00157383
Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title LOVE LETTER

Location Manager Enrique Suarez
Primary Phone Mobile - 310-928-5602
Secondary Phone

Location Address 1426 Coronado Terrace, Los Angeles, CA, 90026

Location Type Private Residence

Film Dates 10/29/2019 - 10/29/2019 08:00 - 13:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document NYFA- 'Love Letter' - 1426 Coronado Terrace.pdf

Equipment on Location

Type	Quantity
10 Ton Truck	1
Cast/Crew vehicles	10
Picture vehicles	1

Personnel on Location

Type	Quantity
Cast	2
Crew	20

Filming Activities Interior Dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide Page: 594 **Grid:** D6

Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

Permit #F00157383

NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

October 4, 2019

veronica.badell@nyfa.edu

To FILMLA

Please allow this letter to serve as verification that **Veronica Badell Vivas** is a student in good standing at the New York Film Academy in the MFA Filmmaking Program. They will be shooting a student film on the dates of **October 26-30, 2019** This student project **"Love Letter"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818-330-6133
luis.valencia@nyfa.edu

NOT A PERMIT

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NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Love Letter					
FILMING ADDRESS	5730 Lemona Ave Sherman Oaks CA 91411					
DATE(S)	10/28/2019		10/29/2019			
HOURS	FROM	8	AM / PM	TO	8	AM / PM

Description of scenes & parking:

Interior Dialogue between Layla, her boyfriend, and friends in her birthday party. We will have the equipment truck and Art Van parked in the property, and the rest of the crew members are ubering to the location

** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY **

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Enrique Suarez	310 928 5602
Name of Primary Student Contact	Daytime Phone #
New York Film Academy / Rebecca Louissel	
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

NOT A PERMIT

NOTICE OF STUDENT FILMING

Permit #F00157383

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

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We will be filming scenes for the following production/project.

PROJECT TITLE	Love Letter					
FILMING ADDRESS	1426 Coronado Terrace, Los Angeles, CA 90026					
DATE(S)	10/29/2019					
HOURS	FROM	8	AM / PM	TO	1	AM / PM

Description of scenes & parking:

Interior Dialogue between Layla and her ex boyfriend. We will have the equipment truck and Foodtruck parked in the property, and the rest of the crew members are ubering to the location

** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY **

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Enrique Suarez	310 928 5602
Name of Primary Student Contact	Daytime Phone #
New York Film Academy / Rebecca Louissel	
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmLA, the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

NO PERMIT